

Classification Criteria

Sponsored Registered Student Organizations

Purpose

- The purpose and operations of the RSO are considered integral to the specific department/school listed above and/or the University.

Authority

- The sponsoring department/school has approval and decision-making authority for RSO events/activities and will include a statement in the RSO constitution/by-laws stating as such. In accordance with University policy, authorized signers for the department/school will request and sign all contractual agreements for all RSO events/activities.
- The department/school, through the advisor identified below, provides oversight to the RSO. The departmental/school leadership has approval and denial authority for RSO activities.
- The advisor meets with the RSO on a regular basis and is well-versed on current and proposed events/activities of the RSO.

Liability

- The Department/School understands it is responsible for events/activities of the Sponsored RSO which may lead to financial and other liabilities as the result of claims incurred by the University as a result of RSO events/activities.
- The advisor will attend the annual RSO advisor training for sponsored RSOs provided through the Dean of Students Office.
- The Department/School shall actively oversee and must give prior approval for all Sponsored RSO events/activities.
- The Department/School shall monitor RSO compliance with the Events with Alcohol Procedures for Student Organizations as outlined on the Dean of Students Office website and shall make a referral to the Student Conduct and Community Responsibilities Office if the RSO fails to comply with the procedures.
- Any contracts for RSO events/activities will be made in the name of the University on behalf of the Department/School and all University policies and procedures relating to University contracts will be followed.
- The Department/School will make all travel arrangements for the RSO if awarded a student fee allocation.
- The Department/School is financially responsible for charges incurred by the RSO.
- The Department/School will establish and manage appropriate University financial accounts for the RSO.
- The Department/School will supply a University account number to the appropriate office upon request.