



# Roommate Agreement

On \_\_\_\_\_ (date) we, the tenants named below, signed a lease agreement for the residential property located at \_\_\_\_\_.

Full Name \_\_\_\_\_

Full Name \_\_\_\_\_

Full Name \_\_\_\_\_

Full Name \_\_\_\_\_

Full Name \_\_\_\_\_

Full Name \_\_\_\_\_

## Initiating the Agreement

*Initiating a conversation about living expectations and boundaries may sound uncomfortable, but it does not have to be. Below are steps that may help new roommates begin a conversation about expectations in a new living arrangement.*

1. **Talk In Person**—Find a time when all roommates can *physically* be together. This will help ensure effective communication and a deeper sense of understanding between one another.
2. **Explain Benefits**—It can be helpful to discuss together how understanding each other’s expectations is mutually beneficial. Having clear guidelines and agreements benefits everyone as it helps to produce a safe and comfortable living environment.
3. **Work Together**—It is important to make sure that this is something all roommates are collaborating on together. Decisions and agreements made should be a compromise between all roommates. This helps to make sure that everyone’s boundaries and expectations are respected.

## Rent and Other Payments

*It can be helpful to lay out guidelines about costs associated with rent or other payments. Example may include payments such as rent, utilities, internet and any other payments that may apply. It may also be beneficial to discuss and clarify their due dates and which roommate(s) will be responsible for each payment.*

**Amount**

**Due Date**

**Roommate Responsible**

■ Rent: \_\_\_\_\_

■ Gas: \_\_\_\_\_

■ Electric: \_\_\_\_\_

■ Water: \_\_\_\_\_

■ Internet: \_\_\_\_\_

■ Cable/  
Streaming: \_\_\_\_\_

■ Other: \_\_\_\_\_

## Early Lease Termination

Unexpected situations can occur where someone may no longer be able to live in the unit. It is important to discuss how these situations may be handled between roommates. Some things to think about may include written notice within a certain time frame before moving out, liability for rent payments or finding someone to sublease. Understanding everyone's expectations will help avoid large conflicts in a case where someone may need to move out earlier than expected.

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## Personal Property

Some conflicts arise due to unclear boundaries or expectations regarding borrowing each others items. This may include appliances in the kitchen, game consoles, TVs, clothes, etc. It may be beneficial to discuss each roommate's willingness to share, whether they would like others to ask first, what items will not be shared, liability for items damaged by the borrower, etc.

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## Groceries/Food

It is important to have a conversation about preferences regarding paying, sharing, and storing groceries/food items since these are typically stored in a shared area (kitchen/fridge). To provide an example, roommates may prefer that everyone buys their own groceries and has designated storage space for their items or agree that grocery expenses will be shared equally between all roommates and groceries/food will be shared. It may help to consider these options or discuss a different agreement with all roommates.

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## Additional Terms

Below is a list of areas that may cause unwanted conflict between roommates. Discussing a specific arrangement with all roommates can help to avoid any unwanted conflicts.

Parking:

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Cleanliness of shared areas:

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Quiet hours (sleeping/studying):

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Substance use (tobacco, cannabis, alcohol, other drugs, etc.):

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Parties:

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Guests:

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Pets:

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Other:

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## Safety and Security

*It is important to ensure that all roommates discuss and agree upon expectations for safety. This may include making sure everyone locks doors and windows, preferences for giving out the address, whether anyone will be allowed in the apartment when none of the renters are present, etc. For help outlining a safety plan with your roommates, please utilize the Emergency Planning Handbook by scanning this QR code.*



## Other

*Every living situation is unique, so if there are any other topics that any roommate feels are important, it would be favorable to discuss that topic with all roommates. This will help create and maintain a positive environment for all residents.*

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← *Agreements in this form can be updated as living environments change and adapt. It may be beneficial to review a few times an academic year (maybe once or twice each semester) and make sure that all roommates are still comfortable with the agreement. If not, all roommates can have a discussion about making a new agreement that better reflects the current expectations.*

As part of this agreement, all tenants have an equal right to use all shared spaces and facilities in the dwelling with the exception of the areas designated as each one's private space. This agreement is intended to promote harmony between roommates by clarifying the expectations and responsibilities of roommates to each other.

_____ Signature	_____ Signature
_____ Signature	_____ Signature
_____ Signature	_____ Signature

**With the signatures provided above, all parties have agreed upon the expectations and guidelines set forth by this document including any agreements laid forth in the following extra pages.**

Form created and brought to students by Off-Campus Services.  
Have questions? Contact us!

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