What is “LeaderShape®”?  
The LeaderShape® Institute is an intensive, energizing, six-day educational experience designed to equip young adults to become extraordinary leaders. The Institute’s curriculum is planned and implemented through a partnership with the national organization, LeaderShape, Inc. More information about the LeaderShape® Institute can be found at: www.leadershape.org.

ISU held its first campus session of the LeaderShape® Institute in 1997, and 2013 marks the 17th annual session. Currently, the program is coordinated and funded by the Leadership & Service Unit of the Dean of Students Office. LeaderShape® is one of many leadership development programs offered through ISU’s Institute for Leadership Development. More information about LeaderShape® and other Leadership & Service programs can be found at: www.deanofstudents.illinoisstate.edu.

Who attends LeaderShape®?  
The group consists of two Lead Facilitators (staff provided by LeaderShape, Inc.), six Cluster Facilitators (full-time professionals selected to represent ISU), two staff members from the Leadership & Service Unit (one graduate assistant and one student coordinator), and up to 60 student participants.

What is a “Cluster Facilitator (or CF)”?  
The Family Cluster is the formal support and reference group for the participants. The Cluster Facilitator serves as the group’s resource and catalyst and acts as a bridge between the Learning Community (large group setting) and learning application in the Family Cluster (small group setting). More information about the CF role can be found at: http://www.leadershape.org/facilitators/cluster.asp.

We ask that all Cluster Facilitators fall into one of two categories:
(1) Full-time faculty or staff members at Illinois State University who intend to work on campus during the 2013-2014 academic year.
(2) Full-time community professionals representing local or national organizations who are interested in sponsoring future sessions of the LeaderShape Institute at Illinois State University.

When is LeaderShape®?  
The 2013 session of LeaderShape is scheduled for May 13th – May 18th. The staff and facilitators will travel to the site on the morning of Sunday May 12th to train and prepare for the students’ arrival on May 13th. Staff and facilitators can plan to return to campus on May 18th in the late afternoon/early evening.
**Is LeaderShape® held on campus?**
No. It is called a “campus session” because space is reserved for ISU students only. The location for 2013 is Lake Williamson Retreat Center in Carlinville, IL.

**Is there any cost to attend?**
There is no cost for Cluster Facilitators. Transportation, lodging, meals, and all LeaderShape® Institute supplies are funded through the Institute for Leadership Development at Illinois State University. Student participant fees will be $50 per person.

**Do I have to plan my group’s activities?**
No. The entire curriculum for the week is pre-set by the LeaderShape® Institute, and all activities and discussion questions will be provided to you in addition to specific training regarding role expectations and discussion facilitation.

**What is the time commitment?**
Facilitators must be present for the entire week of LeaderShape® (May 12-18, 2013). These days include long hours and tiring sessions – a typical day runs from 8:00am to 10:00pm with optional social activities occurring late into the night. Other important events include:

1. CF Orientation (approximately one hour) - occurs mid to late April and is scheduled in accordance with the availability of selected facilitators.
2. Participant Orientation (two sessions, one hour each) – occur late April and provides an opportunity for students to meet the Cluster Facilitators. This event is optional for CF’s.

**Are there any additional expectations?**
Staff and facilitators are asked to lead by example in the maintenance of a technology-free environment. Laptops and other electronic devices are discouraged, but if you must bring an electronic device with you, it must remain in your room at all times. All participants are also encouraged to leave cell phones in their rooms as cell phone use is prohibited during all activities.

As a CF, here are a few other things that you can expect as a LeaderShape® participant:
- Learn what is important to students, what they care about, and what their passions are
- Get to know students in a different capacity
- Show support for students and out-of-the-classroom development
- Share knowledge and expertise in your field
- Challenge yourself to let students see the “real you”
- Be a positive role model in your behavior, language, and attitude
- Guide students’ learning by presenting examples and asking questions during discussions
- Take action in the event of a serious emergency

**What is expected of me after LeaderShape®?**
There are no specific follow-up requirements for CF’s. In the event that there is a reunion event, CF’s will be invited, but not required to attend. Many facilitators do maintain relationships with their group members beyond LeaderShape® and offer assistance as a resource. Although facilitators are encouraged to keep in touch with their groups after the program, this is not a set expectation.

Thank you for considering the opportunity to serve as a LeaderShape® Cluster Facilitator. Please contact Kyle Rindfleisch at (309)438-3303 or krindfl@ilstu.edu with any additional questions.