

Redbird Life

Involvement Starts Here

Pathway to Re-Register RSO

To re-register, any RSO member that has accepted membership to the RSO's profile can log into [Redbird Life](#) and go to the RSO's profile. Then click "Manage Organization" in upper right corner, and then the "Re-register this organization" button.

Section 1 - RSO Policy Agreement

- Read the policies carefully and enter the official name of your RSO to agree to the terms.
- You are agreeing to the policies on behalf of the entire RSO.

Section 2 - Roster

- RSO must update the roster with at least one President, Treasurer, and RSO Advisor, along with three additional members.
- Enter the ilstu.edu email of the members. Do **NOT** use a non-ISU email or IllinoisState.edu.
- Once your re-registration is approved, your organization roster will not show members until they log into the system and accept their membership invitation.

Section 3 - Constitution

- Review your organization's constitution to ensure it has all of the required attributes listed on the checklist.
- Last year's constitution should be listed on the RSO's Redbird Life profile for your reference.

Section 4 – RSO Orientation

- Review and download the RSO and Funding Orientation PowerPoints.
- You are agreeing to have received them on behalf of your RSO and will share them with your RSO advisor and executive board.

Section 5 – Redbird Life Profile Basics

- Review this section to learn more about how to manage your RSO's profile and information.
- Learn how to take advantage of Redbird Life's additional RSO tools and features.

If Re-Registration is Denied

- Read through your denial notification for specific updates you will need to make.
- Update your current submission you have on file and resubmit the registration. Do **NOT** start a new re-registration.
- Under your personal Redbird Life account, click the circle icon with your first initial in the upper right corner. Then click "Submissions", "Organization Registrations", and then the individual re-registration form.